



ALBERT TOWNSHIP

Regular Board Meeting Minutes

Albert Township Hall

March 18, 2025

ROLL CALL: Board Members: Clerk Sandy Raffin, Treasurer John Righi, Trustee Marsha McDonald, Trustee Mark Bowser. Also, in attendance were Zoning Administrator Jeff McDonald, Fire Chief Doug Baum, Deputy Clerk Laura Schrader, Secretary Hope Rosso. Ted Orm from Montmorency County Road Commission and Yvonne Swager from The Montmorency County Tribune.

ABSENT: Supervisor Michael Szukhent, excused.

ORDER: The regular board meeting was called to order at 7:00 pm by Raffin.

THE PLEDGE OF ALLEGIANCE to the flag was led by Raffin.

Motion by Raffin to have Righi lead meeting as Chair. Second by McDonald.

Vote: 4 Yeas 0 Nays **Motion passed.**

1. Agenda.

Motion made by McDonald to accept agenda as presented. Second by Raffin.

Motion by Marsha McDonald, seconded by Sandy Raffin to approve agenda as amended.

Vote: 4 Yeas 0 Nays **Motion passed.**

2. Public Comment: Righi opened public comment. No Comments. Righi closed public comment.

3. Approve Minutes a) Regular Meeting February 18, 2025 b) Special Meeting March 3, 2025

a) Motion by McDonald to approve minutes with corrections to roll call, seconded by Bowser.

b) Motion by Raffin to approve minutes as presented, second by McDonald.

All in favor: 4 Yeas 0 Nays **Motion passed.**

4. Hire the law firm of Bauckham, Thall, Seeber, Kaufman & Koches, PC.

Motion by McDonald, second by Bowser to hire Bauckham, Thall, Seeber, Kaufman & Koches.

Discussion: Righi informed the Board the prior attorney has since retired. New attorney is in network with MTA. There was a meeting with new attorney, it went very well.

All in favor: 4 Yeas 0 Nays **Motion passed.**

5. 360 Landscaping

Motion by Raffin, second Bowser to hire 360 Landscaping to assemble and install playground equipment at Bingham Park. In the amount stated on the estimate of \$3,200.00

All in favor: 4 Yeas 0 Nays **Motion passed.**

6. Lewiston Area Chamber of Commerce events.

Motion by Raffin to approve LACC events for: Annual Morel Mushroom Festival (May 9-10), Lewiston Auto Show (June 13-15), Timberfest (August 1-3), second by McDonald.

Discussion: New form is being used going forward, and will send to LACC.

All in favor: 4 Yeas 0 Nays **Motion passed.**

7. Planning Commission Appointments.

Motion by Raffin, seconded by McDonald to approve the appointments attached three-year terms.

Discussion: Righi informed the Board are 9 positions on the Planning Commission, there is one open position that needs to be filled. Also, there is a class in Gaylord for Planning on May 21, 2025 \$100.00 per person early bird rate. Will be offered to our Planning Commission

All in favor: 4 Yeas 0 Nays **Motion passed.**

8. Board of Review appointments.

Motion by McDonald, seconded by Bowser to approve Shawn Huston and Chris McKenzie as an alternate to the Board of Review.

All in favor: 4 Yeas 0 Nays **Motion passed.**

9. Approve List of Bills.

Motion by McDonald, seconded by Raffin to approve list of bills in the amount of \$44,689.00, the payroll in the amount of \$48,863.66, and the additions in the amount of \$9,259.03

All in favor: 4 Yeas 0 Nays **Motion passed.**

10. Budget Adjustment.

Motion by Righi, seconded by Raffin to approve the budget adjustment as presented.

Roll Call: 4 Yeas 0 Nays **Motion passed.**

11. Treasurer's Report.

Righi reports taxes are collected 96% for summer and 93% for winter. Remaining taxes now past due have been sent to the County. Report received and filed.

12. Clerk's Report.

Raffin reports Chris Stark is working on fixing the pavilion and did need to purchase some wood for repairs. Things will be moving along.

13. Staff Reports:**a) Zoning-**

Jeff McDonald, Zoning Administrator, information is in the packets. New zoning that was approved at the Special Meeting on March 3, 2025 was posted in the Tribune and is now in effect.

b) Fire & EMS

Doug Baum Fire Chief gave hard copy of report to the Board.

Motion by Raffin, second by Bowser to allow the fire dept to use their excess amount of \$30,000.00 to purchase the rescue saw, storage lockers, traffic barriers and flooring to complete projects.

Roll Call: 4 Yeas 0 Nays **Motion passed.**

Motion by Raffin, second by Bowser to allow Doug to go and inspect new ambulance. Round trip will be 14 hours, township will pay his time and expenses.
All in favor: 4 Yeas 0 Nays **Motion passed.**

c) Maintenance

Raffin let the Board know maintenance needed another pallet of salt. Plows needed some work. Burials are starting to call in.

d) Road Commission

Ted Orm, road care is still in effect for winter such as plow and patch. 6th wood bridge is going to be completed on Hossler Road. Frost laws are in effect. Office is taking orders for brining the roads.

14. Board Comments

None.

15. Adjournment

Motion by McDonald, seconded by Raffin to adjourn at 7:46 pm

Minutes Submitted by:

Hope Rosso, Albert Township Secretary