



ALBERT TOWNSHIP

Special Board Meeting Minutes

Albert Township Hall

April 7, 2025 @ 9:00 am

ORDER: The Special Board Meeting was called to order at 9:00 am by Clerk Raffin. Trustee McDonald, Secretary Rosso, and Mandy Kitchen in attendance.

THE PLEDGE OF ALLEGIANCE to the flag was led by Clerk Raffin.

Trustee Bowser arrived at 9:08 am

ROLL CALL: Board Members: Clerk Sandy Raffin, Trustee Marsha McDonald, Trustee Mark Bowser. Also, in attendance were Secretary Hope Rosso, and Mandy Kitchen (applicant).

ABSENT: Supervisor Michael Szukhent, Treasure John Righi, excused.

1. Agenda

2. Seasonal Maintenance Position

Raffin informed the Board that Maintenance needs help. There are more applications and they will be contacted for interviews.

Motion by Raffin to hire Mandy Kitchen as part time Seasonal Maintenance helper at \$15.00 per and 25 hours per week, Second by McDonald.

Discussion: McDonald asked Mandy some questions about prior history. Mark asked to add to motion that there would be a 30-day review. Mark agreed we need to get help due to Ice Storm of 2025.

Raffin added to prior motion, to add 30-day review.

McDonald asked Mandy what she is doing now. Mandy has an LLC company, and wants to help seniors. Mark asked what is part time seasonal to Raffin. Raffin stated it is April to October, 25 hours per week, no benefits. 25 hours a week could be weekends; it is possible for 7 days a week. Mandy questioned the \$15.00 per hour. Bowser asked if Jamie said it was \$15.00 per hour. Mandy said no, he never said. Board informed Mandy that is the starting pay for anyone, and we must follow the budget. Bowser told Mandy to think about it, because money is the issue. Raffin, put hiring Mandy on hold, application will be retained. Mandy will think about it and reach out.

3. Adjournment

Motion by McDonald, seconded by Bowser to adjourn at 9:16 am.

Vote: 3 Yeas

0 Nays

Motion passed.

Minutes Submitted by:

Hope Rosso, Albert Township Secretary